



Request to Update Contact Information Checklist

Please use the Request to Update Contact Information Form to change your address, phone number(s), and/or email address.

Please follow these steps to speed up the processing of your Update Contact Information Request.

1. Complete the Request to Update Contact Information Form in its entirety. Incomplete or unsigned applications will delay processing of your request.
2. With a copy of your personal identification, please Email to Info@MySoundCU.Org or mail to:

Sound Federal Credit Union
37 North Ave
Norwalk, CT 06851

What you can expect

- If received by mail: Allow 2 weeks for your request to be processed.
- If received by email: Once your request is received it will be processed within 2 business days.

